



Action Plan for Employers

Company/Organization _____

Address: _____

Number of Full-time Employees: _____ Part-time Employees _____

Submitted by: _____ Title _____

Signature: _____ Date: _____

Here's our plan to reduce gridlock in Montgomery County by offering the selected transportation benefits to our employees. In the first column, we've placed an **E** next to the strategies that we already have in place, and **N** next to the strategies that we will implement with this year's Action Plan. In the last column, we've described our current or planned efforts.

E= Existing Strategy N= New Strategy

| | <u>Traffic Mitigation Strategy</u> | <u>Employer Description</u> |
|--|--|------------------------------------|
| | Contact person designated to receive and distribute information | |
| | Information on transit/pooling/other commute alternatives distributed/ posted regularly (furnished by TMD) | |
| | Facilitate TMD staff presentations to employees and HR/ Administrative staff on commute information/alternatives on periodic basis | |
| | Guaranteed Ride Home Promotion (free regional program offering emergency rides) | |
| | Annual Commuter Survey distributed to employees (short survey of transportation– supplied by TMD) | |
| | ADA information provided (transportation services for people with disabilities) | |
| | Permanent display area for TMD-provided bus schedules and other transportation information | |
| | Compile information on yearly TMP activities and submit Annual Report | |



Commuter Services ■ Division of Transit Services ■ Department of Public Works and Transportation

301-770-POOL (7665) ■ 301-565-5890 (fax) ■ www.montgomerycountymd.gov/commute

Conveniently located at the Silver Spring Metro ■ 8401 Colesville Road ■ Suite 150 ■ Silver Spring, Maryland 20910-9683



Action Plan for Employers

| | | |
|--|--|--|
| | Attendance at free CSS-sponsored meetings/ workshops permitted for designated contact person | |
| | Information on commuting alternatives provided to new employees (TMD can provide materials and/or attend orientations) | |
| | Free or reduced rate parking for car/vanpools offered to employees | |
| | Preferred location and/or reserved parking for car/vanpools offered to employees | |
| | Bike amenities at worksite, such as racks, lockers, and showers (TMD may be able to supply) | |
| | Transit/pedestrian amenities at worksite, e.g. sidewalks, benches, etc. | |
| | Carpool matching for employees (as part of free region-wide matching program, or can be on-site only) | |
| | Alternative work schedules: ___ Flex Time ___ Jobsharing ___ Compressed Work Week <input checked="" type="checkbox"/> Telecommute/Teleworking | |
| | Tax-free monthly transit subsidies provided to employees, including Super Fare Share, Fare Share and Metrochek. | |
| | Maryland State Commuter Tax Credit for employers | |
| | Pre-tax payroll deduction for transit costs offered to employees (Saves employer & employee money) | |
| | Transit passes/tokens offered for purchase at worksite (at full or reduced price) | |
| | Subsidize employee parking and transit equally (if employee parking is currently subsidized, offer equal subsidy for transit costs) | |
| | Ozone Action Days participation (regional program to alert people to dangerous air quality days) | |
| | Other : Please Indicate | |

Please submit to:
Montgomery County Commuter Services
8401 Colesville Road, Suite 150, Silver Spring MD 20910—301-565-5890 (fax)



Commuter Services ■ Division of Transit Services ■ Department of Public Works and Transportation

301-770-POOL (7665) ■ 301-565-5890 (fax) ■ www.montgomerycountymd.gov/commute

Conveniently located at the Silver Spring Metro ■ 8401 Colesville Road ■ Suite 150 ■ Silver Spring, Maryland 20910-9683

